



Minutes
City of Placerville
Ad-Hoc Parking Advisory Committee

Regular Meeting
Wednesday, December 7, 2016 at 6:00 p.m.
Town Hall, 549 Main Street, Placerville, California
Downstairs Meeting Room

1. CALL TO ORDER:

The meeting was called to order at 6:06 PM by Chairperson Thomas.

2. ROLL CALL:

Present: Cumpston, Rodman, Thomas, Van Sickle, Zangari
Absent: Granados, Rees

3. ADOPTION OF AGENDA.

It was moved by Committee Member Van Sickle and seconded by Committee Member Cumpston to adopt the agenda as presented. The motion passed by the following vote:

AYES: Cumpston, Rodman, Thomas, Van Sickle, Zangari
NOES: None
ABSENT: Granados, Rees
ABSTAIN: None

4. ITEMS OF INTEREST TO THE PUBLIC: (The Committee shall not take action on this item.) **Comments may be limited to 3 minutes.**

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the Agenda that is within the subject matter jurisdiction of the Committee. The Chair reserves the right to limit each speaker's time to three minutes. The Chair will recognize the speaker and ask that they state their name for the record. Personal attacks on individuals or comments which are slanderous or which may invade an individual's personal privacy will not be tolerated. PLEASE GIVE ANY WRITTEN MATERIAL PRESENTED AT THE MEETING TO CITY STAFF FOR THE PUBLIC RECORD.

Materials related to this Agenda submitted to the Committee either with or after distribution of the agenda packet are available for public review without delay in the Administration Department at City Hall, 3101 Center Street, 4th floor, during normal business hours. If you wish to receive this Agenda via email or mail, please send contact information to estrawn1@cityofplacerville.org or call 530.642.5200.

5. MINUTES OF THE AD-HOC PARKING ADVISORY COMMITTEE MEETING OF NOVEMBER 3, 2016 (Mr. Morris and Mr. Warren):

It was moved by Committee Member Zangari and seconded by Committee Member Van Sickle to adopt the minutes of the Ad-Hoc Parking Advisory Committee meeting held on November 3, 2016, as presented. The motion passed by the following vote:

AYES: Cumpston, Rodman, Thomas, Van Sickle, Zangari

NOES: None

ABSENT: Granados, Rees

ABSTAIN: None

6. DISCUSSION ITEMS:

A. Parking Pay Station Request for Proposal Update (Mr. Morris).

Staff Liaison Morris provided the Committee with a status update on the recent Request for Proposal to replace the existing nine parking pay stations and responded to questions posed by the Committee.

B. Review Potential Revenue Generating Options and Uses for the Downtown Parking District (Mr. Morris and Mr. Warren).

Staff Liaison Morris and Staff Liaison Warren reviewed the revenue generating assumptions and associated uses for the Downtown Parking District Budget discussed at the Committee meeting held on November 2, 2016 and responded to questions posed by the Committee.

C. Recommendations to the City Council for Fiscal Year 2016/2017 (Mr. Morris and Mr. Warren).

After discussion by the Committee, it was moved by Committee Member Rodman and seconded by Committee Member Zangari to recommend to the City Council the following budget revisions and program changes, referenced as Scenario 4A, to the Downtown Parking District Fund:

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Additional Revenues

1. Maintain 2-Hour Free Parking	\$ -	
2. Increase Daily Parking From \$1.00/Hour to \$2.00/Hour	55,827	
3. Increase Leased Parking Fees by the Change in the Consumer Price Index (27.23%)*	22,302	
4. Eliminate Multiple Lease Discounts (\$10.00 x 25 Leases x 12 Mos.)	3,000	
5. Lease Spaces Between the Shell Station & Jack Russell Brewery (5 Spaces x \$40 x 12 Mos.)	2,400	
6. Enforce Daily Parking Rules in the Small Center Street Lot (14 Spaces)	N/A	
7. Extend \$2.00/Hour Daily Parking Rules From 5:00 to 7:00 PM	18,607	
8. Evaluate Use of Parking Spaces Behind Old City Hall (Researching Options)	3,600	
9. Account for Parking Citation Revenue Within the Downtown Parking District Fund	21,903	
10. Enforce Daily and Leased Parking Rules Seven Days a Week (With Ghost Day)	9,506	
11. Less: 5.00% Revenue Forecast Adjustment	(6,857)	
12. Use Downtown Business Surtax for Parking	<u>11,000</u>	
Total additional revenues		130,288

Additional Expenditures

13. Transfer to Reserve for Economic Uncertainty (Old Pay Stations)^	<u>12,197</u>	
14. Projected Debt Service ((9) New Pay Stations Districtwide)	12,622	
15. Clerical Personnel Costs	5,858	
16. Information Technology Personnel Costs	10,825	
17. Public Works Personnel Costs	15,019	
18. Set Aside for Deferred Maintenance (\$405,200 ÷ 10 Years)	40,520	
19. Set Aside for Capital Replacement (Sinking Fund)	20,000	
20. Enforce Daily and Leased Parking Rules Seven Days a Week (With Ghost Day)	21,600	
21. Reduce Transfer in From the General Fund (From \$12,500 to \$8,656)	<u>3,844</u>	
Total additional expenditures		<u>130,288</u>
Additional revenues vs. additional expenditures~		<u>\$ -</u>

*Change in the San Francisco-Oakland-San Jose Consumer Price Index - All Urban Consumers from June 2007 to June 2016.
^Assumes the \$121,970 inter-fund loan from the Reserve for Economic Uncertainties to the General Fund would be forgiven.
~Any Surplus to be used for future capital replacement.

It was further recommended that the standard monthly leased parking rate be increased from \$40.00 to \$50.00 and the monthly leased parking rate for the Center Street Parking Structure second floor be increased from \$55.00 to \$70.00.

The motion passed by the following vote:

AYES: Cumpston, Rodman, Thomas, Van Sickle, Zangari
NOES: None
ABSENT: Granados, Rees
ABSTAIN: None

7. STAFF AND COMMITTEE MEMBER COMMUNICATIONS:

No staff or Committee Member communications were noted.

8. ITEMS FOR NEXT AGENDA:

The upcoming agenda items include a status update on the new parking program and pay stations, a review of the Committee's recommendations to the City Council dated December 7, 2016, a review of the adopted Fiscal Year 2017/2018 Downtown Parking District Fund Budget, and recommendations to the City Council for Fiscal Year 2017/2018.

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9. NEXT MEETING:

To be determined.

10. ADJOURNMENT:

The meeting was adjourned at 6:54 PM by Chairperson Thomas.

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